

Holiday Park Park & Recreation District
Board of Trustees Special Meeting
 September 1, 2022 @ 9am

I. Call to Order

Call to order by Chairperson John Rabideau @ 9am.

II. Pledge of Allegiance

III. Roll Call

Taken By: Deborah Perla

Present: Chairperson John Rabideau, 2nd Vice Chair Bob Bachman, Treasurer Don LaMaster, Secretary Sharon O'Reilly, Trustee Deborah Perla, Trustee Karin Anderson, Trustee Donna Mills, Trustee Jim Oliver (via phone), District Mgr. Brett Burmann, and acting Sgt-at-arms Roland Ficken.

Absent: 1st Vice Chair Ken Judd, Sgt-at-arms Robert Burleigh

John Rabideau gave an update on the Zoom capabilities, hopefully up and running for the next meeting. John also acknowledged that the meeting was being recorded by a resident.

IV. Resident Comments

None

V. New Business

Sharon O'Reilly expressed concerns regarding the cost of RFP's and time delays in completing the renovations.

1. Renovation updates -approval of RFP's

RFP #1 Trustee Conference Room: **Motion to approve RFP #1 With exception of excluding the granite top, at cost of \$35,500, by Bob Bachman, 2nd by Donna Mills, motion carried.**

RFP #2 Administration Office: **Motion to approve RFP #2 with change to all formica except the reception window, at a cost of \$27,000 by Bob Bachman, 2nd by Jim Oliver, motion carried.**

RFP #3 Manager's Office: **Motion to approve RFP #3 at a cost of \$15,500 by Bob Bachman, 2nd by Sharon O'Reilly, motion carried.**

RFP #4 Laundry Room: **Motion to approve RFP #4 at a cost of \$13,500, by Bob Bachman, 2nd by Jim Oliver, motion carried.**

RFP #5 Additional Storage Room Area: **Motion to approve by RFP #5 at a cost of \$51,000 by Sharon O'Reilly, 2nd by Don LaMaster, motion failed.**

RFP #6 Entryway: **Motion to approve RFP #6, amended to only 1 additional TV, at a cost of \$900 by Bob Bachman, 2nd by Don LaMaster, motion carried.**

RFP #7 Kitchen Roll Down from manual to motorized: **Motion to approve RFP #7, at a cost of \$700, by Donna Mills, 2nd by Sharon O'Reilly, motion carried.**

RFP #8 Restrooms: **Motion to approve RFP #8, at a cost of \$53,000, with the exclusion of the granite countertop by Don LaMaster, 2nd by Jim Oliver, motion carried.**

RFP #9 Storage Room: **Motion to approve RFP #9 for contractor to build a small closet for the sound system at a cost of \$8200, by Jim Oliver, 2nd by Bob Bachman.** Discussion took place, additional closets to be built by in-house staff. **Motion rescinded by Bob Bachman, 2nd Jim Oliver.**

RFP #11 Community Hall: **Motion to approve RFP #11 at a cost of \$7,200 by Jim Oliver, 2nd by Bob Bachman, motion carried.**

RFP #12 & #13 Community Hall: still need bids.

RFP #14 Exterior Storage Closets: The Trustees agreed that more information is needed before approving.

2. Additional Staffing -Maintenance/Grounds

Discussion on additional staffing to assist with grounds and maintenance, which will not impact the budget too greatly with the

elimination of the property monitors. Consensus was to table at this time and bring to the agenda at the next workshop.

3. Trustee Communications

Discussion on lines of communication with Residents from District Manager and Board of Trustees.

VI. Supplemental Items

1. Lights at Gatehouse and Surveillance System

Motion to approve installation of new lights at the gatehouse for \$300 and to approve the bid from Big Fish on the new Surveillance System at a cost of \$16,866.80 by Bob Bachman, 2nd by Sharon O'Reilly, motion carried. Sharon O'Reilly suggested that the interior gatehouse lights be turned on all night.

2. Memorial Bricks

John Rabideau advised everyone that Frank Lampe is retiring from his position of taking care of the Memorial Bricks. Everyone thanked him for his dedication and gave him a standing ovation. Frank thanked everyone and let us know that Gary Chapman will be taking over.

VII. Trustee Comments

Jim Oliver had questions concerning the fining committee and if it is up and running.

Karin Anderson asked about the Sunshine Law Training

Deb Perla expressed concerns about violations to ACC Rules that are occurring around the Park.

Bob Bachman wants everyone to read the Newsletter. There will be music and activities in the Park.

Sharon O'Reilly spoke about taking the minutes and asked for volunteers. She volunteered to take over the Personnel assignment as John Rabideau has operations along with the Chairperson role, John declined her offer.

VIII. Resident Comments

- General questions concerning the renovation and possible termites at the building.
- Concerns about speeding in the park and if they could be issued violation letters or fined.
- Communications via email with residents
- Temporary help to be hired as needed.

IX. Adjournment

Motion to adjourn the meeting by Bob Bachman, 2nd by Don LaMaster, motion carried.

Meeting was adjourned at 11:08am

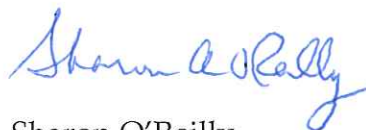
Respectfully submitted,



Deb Perla

Asst. Secretary, Board of Trustees

Attested to:



Sharon O'Reilly

Secretary, Board of Trustees



John Rabideau

Chairperson, Board of Trustees