

Holiday Park Park & Recreation District  
Board of Trustees Workshop Meeting

March 26, 2024

I. **Call To Order** by Chairperson Shawn Slattery at 9:00 a.m.

II. **Pledge of Allegiance**  
**Invocation by Sharon O'Reilly**

III. **Roll Call Taken by Sharon O'Reilly**

|                            |                 |         |
|----------------------------|-----------------|---------|
| Chairperson                | Shawn Slattery  | Present |
| 1 <sup>st</sup> Vice Chair | Ken Judd        | Present |
| 2 <sup>nd</sup> Vice Chair | Bob Bachman     | Present |
| Treasurer                  | Don LaMaster    | Present |
| Secretary                  | Sharon O'Reilly | Present |
| Assistant Secretary        | Jackie Mitchell | Present |
| Trustee                    | Deborah Perla   | Present |
| Trustee                    | Cheryl Morris   | Present |
| Trustee                    | Rick Haggard    | Present |
| District Manager           | Carmella Coons  | Present |
| Sergeant at Arms           | Robert Burleigh | Absent  |

IV. **District Manager Report**

Carmella Coons reported that she signed a new contract effective through January 2026. She reported that the back gate was repaired, and the front gate was adjusted. She asked that residents obtain a guest pass for all guests. She asked that grounds concerns be reported to the office, and not to the maintenance staff. She reported on the Guard House.

V. **Chairperson Report**

Shawn welcomed all attendees of today's meeting, including those streaming the meeting.

He asked Cheryl Morris to continue working on the following items: Federal Emergency Management Agency (FEMA), Staff Health Insurance Renewal, Disaster Preparedness Plan, and Medium- and Long-Term Priority Lists.

He presented several topics for future agendas and is working with Carmella Coons to get meeting agendas to Trustees in a timely manner.

He likes the white park benches and asked if there is a plan to bolt them down or store them prior to hurricane season.

He added two supplemental items to today's agenda.

He thanked all the clubs and volunteers that made the Car Show and Sock Hop such a huge success.

**VI. Trustee Comments**

None

**VII. Resident Comments**

Karin Anderson, 5072 Palena Boulevard, advised that, per the Holiday Park attorney, Holiday Park cannot do background checks on new residents.

**VIII. Old Business**

1. Streaming Procedures

Rick Haggard asked Kim Jacobs to give an update on the current status of the streaming process and procedures. The Communications Committee is working on a written guide, and this will be discussed further at the next workshop meeting.

2. Architectural Control Committee (ACC) Rules and Changes (Setback Rules)

The City of North Port has a different front setback requirement than that of Holiday Park's. It was agreed that a change was only needed in the ACC rules. This item will be voted on at the 4/11/2024, Regular Meeting.

3. Medium-Term Priority List

Shawn Slattery asked Cheryl Morris to present this list. There was a long discussion between the Board and residents regarding items on this list. This led to a discussion of a resident survey, and the Communications Committee is working on a survey tool. Suggestions were made for additions to both the medium- and long-term lists.

4. Pool Procedure Changes and Lap Time Change

No change will be made to the current lap time schedule. Shawn Slattery presented proposed changes to Pool Rules, and these will be voted on at the next Regular Meeting on 4/11/2024.

**A BREAK WAS TAKEN FROM 10:30 A.M. – 10:40 A.M.**

**IX. New Business**

1. Budget Review

Don LaMaster presented the proposed 2024-2025 budget. He thanked the team that worked with him to develop the proposed budget, including Ernie Mitchell. Don asked Ernie to discuss the reserve replacement accounts. There was discussion between the Board and residents. There was general consensus to raise the assessment by \$65/month. There will be a 2024-2025 Budget Presentation at a public meeting on 4/11/2024, at 6:30 p.m. The Board will vote on the budget at the next Regular Meeting on 4/11/2024, at 7:00 p.m.

2. Discussion: Finance Committee

Don LaMaster is working with Karin Anderson on a proposal for a Finance Committee. This will be discussed at the next workshop meeting.

3. Special Assessment and/or Assessment Increase

See New Business, #1.

4. Homeowner Association (HOA) Life Trustee Access

There was consensus to give Board members read-only access to HOA Life.

**X. Supplemental**

1. 2024-2025 Meeting Schedule

The meeting schedule was discussed, and revisions were suggested.

2. Resolution to Close Bond

Don LaMaster stated that the bond has been officially closed by the bank, and no resolution is needed.

**XI. Trustee Comments**

Bob Bachman thanked George Clinch, Rick Haggard, and all the volunteers, residents, and attendees for making the Car Show and Sock Hop a success.

**XII. Resident Comments**

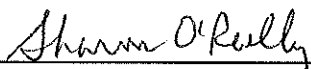
- Karin Anderson, 5072 Palena Boulevard, reminded the Board that five Trustees must be present for a meeting to occur.
- Steve Slocum, 6409 Keena Court, asked the Board to invest in Holiday Park, stay focused, and move forward.
- Kim Jacobs, 5064 Palena Boulevard, asked for clarification regarding the online survey tool and asked each Board member to review the survey by noon on Friday.

**XIII. Adjournment**

Motion to adjourn the meeting by Bob Bachman, Second by Sharon O'Reilly.  
Motion carried.

**MEETING WAS ADJOURNED AT 12:22 P.M.**

Respectfully submitted,

  
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Sharon O'Reilly, Secretary