

July 25, 2023

From

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Today's agenda contains a Maintenance Mgr. job description. Based on this, there are a few items separate from the job description duties that the Trustees need to consider.

Our District Manager job has always required the manager to oversee the office, maintenance staff, and the day-to-day operations of the district.

All hourly employees have always reported to the District Manager. The only position that is not hourly is that of the District Manager, which is salaried and reports to the Trustees.

The proposed Maintenance Manager job description brings up some concerns. It shows the Maintenance Mgr. reporting to the Trustees. It is also showing it as an hourly position. For this position to report to the trustees it should be salaried, not hourly, and not paid overtime.

If the position reports to the Trustees and the District Manager is not involved in the responsibilities of maintenance, which is about 50% of the District Manager's responsibilities, then I'm not sure we need a District Manager, maybe just an Office Manager. This evaluation and decision is very important for the trustees and for the District Manager position (which I believe is very important to the District), and as the position relates to the management of the District and what is best for the community.