

SHORT TERM PRIORITY STATUS REPORT

As of 11/07/2023

For those of you who have been attending Trustee meetings or reviewing meeting minutes or for some folks, watching a streaming video, the terms “short term priority”, “medium term priority” and “long term priority” lists have some meaning.

Over the summer, The Board of Trustees have taken all tasks that need to be completed within the next five (5) years and decided the order of importance, i.e., priority. The short-term priorities were originally designated as those that we hoped to be funded and completed within twelve (12) months. The definition of medium and long term are still to be set, being determined by condition of problem, cost of repair, and funds availability.

New Item #	Project Priorities # Classification List Short Term -	Park Spent on Repair	\$\$	Approximate cost to complete
1	PH2 Pool Pump Repair- Infinite Aqua (in progress)			\$24,620.00
	Robert Vaughn – PH2 pool engineering (completed)	\$1,250.00		
2	PH1 Men's Club Maintenance Shed at compound (in progress)			\$2,940.00
3	Groundskeeper's Shed Demolition & Replacement (in progress)			\$20,950.00
4	PH1 Lint Trap Repair (completed)	\$80,725.00		
5	Insurance Upgrade (completed)	\$2,523.00		
6	PH 1 Propane Tank Pylon (completed)	\$1,800.00		
7	Tennis Windscreens (on order from Welsh)) (in progress)			\$2,583.84
8	PH 1 Electrical Upgrade (in progress) – funded retainage			\$27,259.00
9	PH1 Men's Room Partition-completed	\$500.00		
10	QuickBooks Conversion (completed – awaiting final cost)	\$1,675.00		
11	Pickleball Wind Screens (on order from Welsh) (in progress)			\$1,500.00
12	Sink Hole Repair Paradis – estimate received			\$33,240.00
13	PH1 Pool Walkway Repair – no cost replacement of faulty work – awaiting scheduling			\$0.00

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As of 11/07/2023

14	PH2 Bath Bldg. Outside Repair - awaiting estimates		
15	Trees to be placed on Tuscola Blvd Fund (completed)	0	
16	Kayak Racks Repair or Replacement – maintenance to repair – need costs		
17	Additional Furniture/Decoration for Lobby (completed)	\$10,000	
18	FL Insurance Alliance Safety Recommendations		
	Recommended signs – included in sign \$\$		
	Fuel Storage shelves – awaiting approval		\$1,800.00
	Ceramics bldg. exhaust system (completed)	\$350.00	
	AED inspection tags - completed	\$25.00	
20	Tennis & Pickball - Old Fence Post Removal and Repair - completed	0	
21	Empty Lot Cleanup & Charge to Owner – letters to be sent to owners – in progress		0
	Common Property Clean Up of Trees, Stones, Etc. - completed	0	
23	De-root from picnic area - in progress		\$500.00
24	Clothes Rack for Gym Room – in progress		\$45.00
25	Fix PH2 Pool Bathroom - awaiting estimates		
26	Replace electrical Board Ceramics Bldg. – in progress		\$2,663.82
27	Big Fish Maintenance Agreement – in negotiation		
28	Replace electrical Board Library - awaiting estimates		
	Irrigation System Repair - completed	\$650.00	
	Run ceiling fax line in office for gate system updates - completed	\$100.00	
	Trustee & Bookkeeper-Office Staff Bonding - completed	\$500.00	
	Golf Cart Storage Shelter Repair - completed	\$500.00	

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	Street & Traffic Sign Replacement – in progress	31,622.00	
	Replace/Repair Front Gate – in progress		\$14,885.00
	Dollars Spent to Complete	\$132,220.00	
	TOTAL ESTIMATE TO COMPLETE - Total Projects with bids		\$130,153.66
	Outstanding Committed Dollars		\$84,861.66

There are/were thirty-three (33) Short Term priority items as shown above. The blue color represents fourteen (14) completed projects. Many of the completed projects were done by our maintenance and groundskeeping staff including the golf cart storage, shed repair, common property cleanup, removal of “old” fence posts, and the ceramics building exhaust fix, saving the Park several thousand dollars.

The green color, fifteen (15) projects, are projects in process, most of which the Board of Trustees have approved funding. The QuickBooks conversion project falls into this category except that the originally estimated cost of \$7,500 ended up costing us \$1,675 thanks to Teri Maines, our bookkeeper, who completed most of the tasks outlined in the conversion scope of work prior to the actual conversion. Five (5) projects remain to be completed and funding approved.

Progress may have been slow, due to money constraints, but it has been steady. We have finally spent more on completing projects than the cost outstanding to complete the remaining projects. Each month, as money becomes available, another task seems to be funded. Hopefully, within the next several months the Trustees will be able to transition to the medium-term projects.

Cheryl Morris
Chairperson, Board of Trustees