

Pavilion Committee Meeting

January 21, 2026

Present: Merlin Hopkins Chair, Mike Santini, Toby Russell, Rick Houp (By Phone) Absent due to vacation travel Mike Busone, Bob Bachman Trustee Rep. Vicky Lawrence District Manager.

Community Members Present: 15 in number

Welcome by Pavilion Cmt Chair Merlin Hopkins

Prayer held by Rick Houp (via phone)

Merlin introduced the pavilion committee members as well as Bob and Vicky.

Toby explained the purpose and goal of today's meeting. As instructed by the Board of Trustees the Pavilion Cmt. was charged in creating an RFP. (Request for Proposal) regarding the construction of a 3,000 square foot open air picnic pavilion. The pavilion will be built in Phase One behind the shuffleboard courts in the open grass area. It was requested that all questions and comments from residents be held until the Cmt. members discussed and drafted the RFP.

Merlin reminded park residents that the RFP was only a recommendation to the Trustees and residents would have a second opportunity for questions at their meetings prior to any vote. He also reminded folks that a pavilion handout was available with general questions and answers pertaining to the changed site, building size, design, future usage and cost.

For the sake of time questions regarding the general construction of the pavilion were sent to Cmt. Members prior to the meeting. Their answers to the specific questions would be tallied with the majority answers becoming the design of the pavilion. A total of 14 questions were asked to the committee with their response becoming a part of the RFP draft.

At the completion of the Cmt. member questionnaire all of their answers to the questions were inserted into the RFP and read by Toby.

At this time Melin opened the meeting to questions or comments to park residents. Several of the residents used this opportunity to share their thoughts. There was expressed concern that there was not enough advanced notice to the community regarding this meeting. Vicky responded that this is still a learning process for the committee and she would make sure future meeting would have timely notification. Some asked why the reduced size of the project and will it still be large enough to attract new residents? It was explained that cost became a factor

so the size was reduced. It was also shared that if the pavilion is finished properly, it would still indeed be an attractive amenity to potential buyers. A park resident mentioned that the smaller size of the pavilion allowed the option to move the Pavilion to Phase One. Most of the planned use for the pavilion could facilitate and enhance the existing activities now being held in this area of the park. A concern was expressed regarding the current electrical service available at Phase One. It was confirmed by a Cmt. member that the existing electrical service could handle the proposed pavilion.

Merlin called for a motion for the RFP. A motion was made by Toby and second by Mike S. Discussion was opened. Bob raised a question regarding the density of the concrete pad. His recommendation was to change the RFP to state the concrete could be 3,000 to 4,000 psi and not just 4,000 psi. It was also pointed out by Vicky that the name of the Park had to be corrected from Holiday Park and Recreational District to Holiday Park and Recreation District. Both changes were made to the RFP. Merlin called for a vote to include the identified changes. The vote was a unanimous yes.

Merlin thanked folks for coming and adjourned the meeting.