

**HOLIDAY PARK, PARK & RECREATION DISTRICT**  
**Board of Trustees Annual Trustee Oath of Office Meeting Minutes**

Main Hall

March 10, 2022 @ 7:00 PM

**I. Call to Order**

The meeting was called to order by Chairperson Dick Gortz at 7:00 PM.

**II. Pledge of Allegiance**

**III. Oath of Office**

Bob Duncan, Park Manager, administered the Oath of Office to the following Trustees:

Bob Bachman	Seat #1
Jim Oliver	Seat #3
Ken Judd	Seat #7
Karin Anderson	Seat #9

Robert Duncan presented Dick Gortz with a certificate of appreciation for his years of service to the residents of Holiday Park.

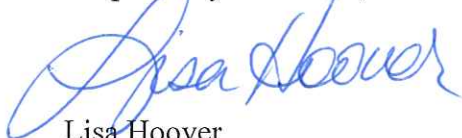
Don LaMaster presented Dick Gortz with a gift card for his favorite restaurant "RoseBuds".

Ken Judd presented Dick Gortz with a card signed by residents and employees in appreciation of his service.

**IV. Adjournment**

Meeting adjourned at 7:05 PM.

Respectfully submitted,



Lisa Hoover  
Administrative Assistant

Attested to:



Dick Gortz  
Chairman, Board of Trustees

**HOLIDAY PARK, PARK & RECREATION DISTRICT**  
**Board of Trustees Annual Trustee Organizational Meeting Minutes**  
 Main Hall  
 March 10, 2022 @ 7:05 PM

**I. Call to Order**

The meeting was called to order by Chairperson Dick Gortz at 7:05 pm. Dick Gortz read a letter to the residents and trustee reviewing his years as chairmen, the ups & downs, and the hopes for the future of the District.

**II. Election of Chairperson**

**Nomination for Karin Anderson for Chairperson, by Don LaMaster, 2<sup>nd</sup> by Cheryl Morris, motion carried.**

**III. Formal Presentation of Gavel to Chairperson**

Dick Gortz presented the gavel to Karin Anderson. Karin accepted the gavel and thanked everyone. She hopes to improve communication and have positive engagement with the Residents and Trustees.

**IV. Election of Officers**

**Chairperson : Sharon O'Reilly nominated Karin Anderson, 2<sup>nd</sup> by Don LaMaster, motion carried.**

**1<sup>st</sup> Vice Chair: Don LaMaster nominated Ken Judd, 2<sup>nd</sup> Bob Bachman motion carried.**

**2<sup>nd</sup> Vice Chair: Don LaMaster nominated Cheryl Morris, 2<sup>nd</sup> on LaMaster. Motion carried.**

**Secretary: Karin Anderson nominated Sharon O'Reilly, 2<sup>nd</sup> by Jim Oliver, motion carried.**

**Treasurer: Ken Judd nominated Don LaMaster, 2<sup>nd</sup> Bob Bachman, motion carried.**

**V. Appointment of Committees**

Chairperson Karin Anderson appointed Trustees to the following responsibilities as follows and asked them to please read their job description.

Compounds: Ken Judd  
 Lawn Care: Deborah Perla  
 Rules and Regulations: Cheryl Morris  
 Maintenance: Don LaMaster  
 Property Monitors: Sharon O'Reilly

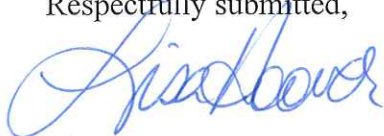
ARC: Bob Bachman  
ACC: Jim Oliver  
Personnel: Karin Anderson

Karin Anderson stated she will retain the responsibility for Operations until the vacant seat has been filled and the new Trustee can be appointed.

**A motion to accept the appointments for the Trustees by Bob Bachman, 2<sup>nd</sup> by Don LaMaster, motion Carried.**

Meeting adjourned at 7:32pm.

Respectfully submitted,



Lisa Hoover  
Administrative Assistant  
Holiday Park

Attested to:



Sharon O'Reilly  
Secretary, Board of Trustees

**HOLIDAY PARK, PARK & RECREATION DISTRICT**  
**Board of Trustees Regular Meeting Minutes**

Main Recreation Hall  
 March 10, 2022 @ 7:15 pm

- I. Call to Order** by Chairperson, Karin Anderson @ 7:33pm.
- II. Invocation & Pledge of Allegiance**
- III. Roll Call**  
 Taken By: Lisa Hoover
- Present: Chairperson Karin Anderson, 1st Vice Ken Judd, 2<sup>nd</sup> Vice Cheryl Morris, Treasurer Don LaMaster, Secretary Sharon O'Reilly, Trustee Bob Bachman, Trustee Jim Oliver, Trustee Deborah Perla, District Manager Bob Duncan, and Sgt at Arms, George Clinch
- IV. Approval of previous Meeting Minutes**  
 Minutes were not available for approval will be approved at the next regular meeting.
- V. Report from District Manager**  
 "See Attached"
- VI. Treasurer Report**  
 "See Attached"
- VII. Chairperson Report**  
 Advised the trustees that the agenda needed to be amended to include the Revised Bond Resolution 2022-03.  
**Cheryl Morris motioned to amend the agenda to include the Revised Bond Resolution, 2<sup>nd</sup> by Don LaMaster.**  
 Don LaMaster read the bond resolution information to the residents. We cannot pay off the bond until after 5yrs. **Motion to approve Bond Resolution 2022-03 by Cheryl Morris, 2<sup>nd</sup> by Don LaMaster, motion carried.** Closing will be on March 31, 2022
- VIII. Trustee Report**  
 Ken Judd – Contact me if anyone needs a compound space.  
 Sharon O'Reilly – Please remember to call 911 if you need assistance or have any kind of disturbance. There have been some issues with homeless coming into the park. Be aware. Also we have hired some new property monitors.

**IX. Resident Comments**

Dick Gortz – stated that alternate appointees were not needed for the fines committee. It was set up with 5 members with only 3 at a time on the board, leaving 2 members available if needed.

George Clinch – asked Sharon O'Reilly about the new NPPD phone number for residents. 941-429-7300 (non-emergency)

Ernie Mitchell – requested to see a the line by line on restricted and unrestricted funds.

**X. Old Business****XI. New Business**

1. Men's Club shed – door replacement

Mike Busone stated they will be leaving the garage door in place and adding the door in the framework to be able to close up the shed for A/C use. A blueprint/drawing as is required by the ACC will be provided for the ACC to approve.

2. ACC Application - #3691

**Motion to not approve ACC Application #3691 by Cheryl Morris, 2<sup>nd</sup> by Jim Oliver, motion carried.** Cheryl Morris will advise Mr. Swanson.

**XII. Supplemental Items**

1. Alternate for fining committee

Karin Anderson wanted to bring Linda Grimes as an alternate for the fines committee. **Motion to appoint Linda Grimes as an alternate for the fines committee by Cheryl Morris, 2<sup>nd</sup> by Don LaMaster, motion carried.**

2. Vacancy Seat 5, Board of Trustees

Karin Anderson requested that the Trustees please move forward with filling the vacancy on the Board. **Motion to post the vacancy and accept applications for Seat 5 of the Board of Trustee by Bob Bachman, 2<sup>nd</sup> by Jim Oliver, motion carried.** Karin advised the resident that notice will be posted until March 18<sup>th</sup> for those wishing to turn in their application/resume to the board for review.

3. A/C replacement for Phase I

**Motion to approve replacement of the A/C for Phase II by Cheryl Morris, 2<sup>nd</sup> by Sharon O'Reilly, motion carried.**

**XIII. Trustee Comments**

None

**XIV. Resident Comments**

Ernie Mitchell asked if the funds would be in a separate account, Don LaMaster confirmed they would be in a separate account

**XV. Adjournment**

Motion to adjourn the meeting by Don LaMaster, 2<sup>nd</sup> by Bob Bachman, motion carried. Meeting was adjourned at 8:40 pm.

Respectfully submitted,



Lisa Hoover

Admin Assist. Holiday Park

Attested to:



Sharon O'Reilly

Secretary, Board of Trustees